



## ***“How To” Navigate Our Site***

To help you easily find your way around our site, follow these steps:

### ***Log In:***

Enter your SBCA Username and Password

Accept all cookies to optimize your browsing experience

### ***Access the Main Navigation:***

Scroll down to the main navigation area below our signature painting, where you will see the blue buttons.

### ***Explore the Library Sections:***

Our library is divided into three main sections:

***Our Members***

***Our Club***

***Our Roots***

Click any of the blue buttons to open a “Reading Room” for the selected section.

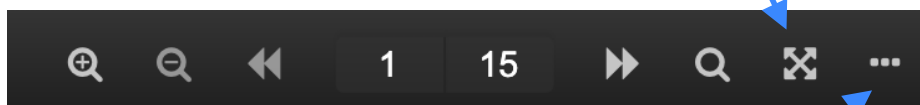
### ***Returning to the Main Page:***

While in any Reading Room, you can click on the “dl logo” in the header to return to the main page or the back button to return to the previous page.

### ***Opening and Navigating Books:***

To open a book, click or tap on the blue button or book icon.

To switch to full screen mode, tap the “expand” icon (X) on the lower control bar. To exit full screen mode, tap the “expand” icon (X) on the lower control bar or esc on your keyboard.



The three dots (...) on the lower control bar open a menu with options “First Page,” “Last Page” or “Single Page View.”

**Tip:** For optimal viewing on a tablet/iPad or phone, rotate the device to landscape mode.

***Turning Pages in a Book:***

On a desktop, use the right or left arrows in the lower control bar to turn the page. On a tablet/iPad or phone, swipe left or right to turn the page.

***Adjusting Sound:***

Adjust any sound settings by using the volume control on your computer or mobile device. You may also mute sound by clicking the three dots (...) menu in the lower control bar - then tap “Sound” to toggle on and off.

***Closing a Book:***

When you are finished with a Book, click the “X” in the upper right or left hand corner of the window to return to the Reading Room.

***Exploring the Tree in our signature painting:***

Our Tree is divided into three sections:

**Our Members** - represented by the branches of the tree

**Our Club** - represented by the trunk of the tree

**Our Roots** - represented by the roots of the tree

Tap the branches of the tree to highlight the section and then tap on a small box that appears. This will open a coming soon or “in the works” page that will highlight content that will be added soon. Similarly, the trunk of the tree and the roots will also highlight content “in the works.”

***Additional Resources:***

Scroll to the bottom of the main page for more information, including additional “How To” resources with helpful guidelines and tips. In this area you will also find “About Our Digital Library Signature Painting” and “About Our Staff.”

